

Snape with Thorp Parish Council

Minutes of a meeting of the Parish Council held on Monday 26 July 2021 at 6.30 pm in Snape Institute

Present: Councillors John Duck, Liz Watson, Colin Hodges, Richard Poole, Sara Pringle, District Cllr David Webster and PCSO Enbom

1. Apologies for absence – There were no apologies.
2. Declarations of Interest – There were no declarations of interest.
3. Minutes of the meeting held on 20 May, copies of which had already been circulated, were accepted as a true record and were signed by the Chairman.
4. Matters arising
 - a. Kerbing – The Chairman advised that NYCC had provided the approval to permit the works to proceed and it was expected that the contractor would commence in the 3rd week of August and ensure the work is completed before the Bank Holiday weekend. There would be an additional cost of around £100 to supply the grate required by NYCC Highways department.
 - b. Deeds and other legal documents– the Clerk reported that it was hoped the local solicitors would hold the deeds free of charge but this needed final confirmation. The Clerk explained the Land Registry options of either submitting the registration by the Council or via Solicitors. It was AGREED to deposit the deeds at the Solicitors and seek their advice on the registration process and costs.
 - c. Response from Broadacres – Broadacres had been approached about the potholes on Beech Close road and removing stones in the beck behind 2 Neville Row. Broadacres had confirmed that they would be undertaking these works.
 - d. Do not Litter signs – The Clerk would clarify when these were to be delivered. They would be positioned on the east end of the Avenue and on Salmon Lane by the Snape sign. Paper posters were also to be provided.
5. Police report – PCSO Enbom presented the latest police report for the Ward highlighting issues around eScooters. In discussion he provided advice on security during warm weather to avoid opportunist theft. This would be included in the next newsletter.
6. Financial Matters
 - a. Receipts and payments since the last meeting were noted and approved (a finance report and reconciliation had been circulated with the agenda):
Receipts Insurance fee from Show Committee - £22.64; VAT repayment - £204.59; Interest - £0.07
Payments Sarah Lowe (salary) £312.00, £144.00; Sarah Lowe (expenses) - £22.20, £9.50, £34.72; Zurich Municipal (insurance) (replacement cheques) - £482.45, £80.00; John Duck (for posts in the Avenue) - £42.34; HMRC - £162.00; Information Commissioner - £35.00; Farm & Land Services - £451.20
Bank accounts as at 21 July 2021
Current account – £8890.77
Deposit account – £2647.24
Deposit account re Institute - £22,759.47
 - b. Hours of work undertaken by the Clerk since the last meeting: it was noted that the Clerk had worked 47 hours 30 minutes since the last meeting; much of this had been worked on updating the website.
7. Financial Resolutions – The Clerk advised that she and Cllr Hodges had not yet had a chance to meet up to review this document. They would report to a future meeting.
8. Planning applications –
 - a. The Clerk advised that the planning applications for 1 Castle Meadows and Cherry Tree Cottage had both been approved. The application for Springfield had been withdrawn.
 - b. Proposed extension to Gebdykes Quarry – it was AGREED to respond neither to support nor object but to draw attention to the need for due diligence for the ecology of the area.

- c. Prices Paving and Tile Ltd – Cllr Webster advised that there was no further information on this application. Responses were still awaited from the applicant's agent on the outstanding issues of flooding, access and affordable housing.
 - d. Update on any other planning applications – The Clerk had sought advice from HDC on whose responsibility it was to remove the green planning notices after the planning process was completed. As HDC did not remove the notices these would need to be removed by the Clerk/Councillors if not removed by applicants.
9. Grass cutting in the Avenue and village – a number of comments had been posted on Facebook and other comments had been received direct to the Council and Councillors. The issues raised were discussed. It was AGREED that:
- a. The grass should be cut soon and would include the area between the new trees on the north side of the avenue; the Clerk would advise the Climate and Conservation Group and ask that the notices be removed;
 - b. In future, the grass between the old trees would be cut as soon as the daffodil leaves had turned yellow;
 - c. The Climate and Conservation Group be offered the opportunity to have a no mow area between the new trees on the south side next year in addition to the area on the north side.
 - d. The Clerk would write to residents who had formally approached the Parish Council with their concerns.
 - e. The grass would be subject to a greater number of cuts for the remainder of the year to avoid long grass residue being left on the surface.
10. Land at the top of the playing field – The Chairman advised that he had met with the resident who had made the proposals for the south side of the playing field. A number of options for consulting with the community were discussed. It was AGREED that the Clerk and Chairman would prepare an A4 proposal for agreement with other Councillors before circulating to residents. Issues regarding funding, risk and responsibility would need to be included in the document.
11. Maintenance spreadsheet – the latest version was discussed and updated. The Chairman would discuss with a house owner potential problems with their garden wall. The Clerk would speak with a resident regarding repairs to the mosaic bridge. Cllr Hodges would speak with Mr Dale regarding the possibility of repairs and painting of the mosaic bridge.
12. Queen's Jubilee – It was AGREED to use the newsletter to invite volunteers to be involved in organising village celebrations.
13. Carbon reduction approaches – Cllrs were asked to consider ways in which the Council could help on green issues.
14. Dog dirt – a resident had reported finding dog dirt on two occasions by the dog bin opposite the pub; this had been reported to the Dog Warden. This situation would be kept under review and the Dog Warden notified if the dog was observed fouling in this area.
15. Newsletter – a number of items were identified to include in the next newsletter as follows: how to deal with scam calls; new number for the crisis line, volunteers for maintenance work in the village, and other aspects from the meeting including advice from the police.

The meeting closed at 8.45pm